

**Bracknell Forest Council
Record of Decision**

Work Programme Reference	I031242
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1. **TITLE:** Agency Staff Contract
2. **SERVICE AREA:** Adult Social Care and Health
3. **PURPOSE OF DECISION**

The Council has been undertaking a mini competition under a recently established National Framework Agreement managed by the Eastern Shires Purchasing Organisation (ESPO). The evaluation of tenders has now been completed, agreement is sought to place the Council's own contract under the ESPO Framework for a period of 4 years.

4. **IS KEY DECISION** Yes
5. **DECISION MADE BY:** Executive
6. **DECISION:**

That the Agency Staff Contract be awarded to Tenderer B.

7. **REASON FOR DECISION**

To ensure, that the Council has an effective and reliable contractor offering an efficient and reliable service to hiring managers minimising the need for intervention by Council officers, and which delivers best value for money.

To ensure that the Council adopts, in accordance with the principles of Category Management, a solution which addresses the needs of the whole Council and maximises the Council's spending power, delivering both direct savings and process improvements.

To ensure that the Council has a contract in place which enables compliance with the Agency Workers Regulations which are effective from 1 October 2011.

8. **ALTERNATIVE OPTIONS CONSIDERED**

As set out in the Procurement Plan, consideration was given to a range of options including the establishment of the Council's own frameworks and the identification of other frameworks to join. The former case was discounted as it would involve a labour intensive process and was considered to stand very little chance of delivering best value for money. In the latter case, no other suitable frameworks were identified and, indeed, the ESPO framework, because of its potential size and scope, is being actively pursued by other Local Authorities in Berkshire and throughout the Country.

9. **PRINCIPAL GROUPS CONSULTED:** Hiring Managers
Project Board/Group
10. **DOCUMENT CONSIDERED:** Report of the Director of Adult Social Care & Health
11. **DECLARED CONFLICTS OF INTEREST:** None.

Date Decision Made	Final Day of Call-in Period
15 November 2011	23 November 2011